



## **The 2016 Certified Energy Analyst (CEA) Certification** **Direct Experience Verification Guidelines & Form**

As part of the requirements to be awarded a 2016 Residential or Nonresidential CEA designation, candidates who are not Residential or Nonresidential CEAs (as applicable) under the 2008 Standards must document 100 points of combined Direct Experience with Title 24 Part 6 projects, Education and Training, and/or Professional Certifications. At least 50, and up to 100, of these points must come from Direct Experience with Title 24 Part 6 projects. *(See the CABEC website for the complete list of 2016 CEA requirements, including passing the full 2016 Residential or Nonresidential CEA exam, ongoing continuing education requirements, and a 30 minute Professional Practices Workshop.)*

Candidates must demonstrate Direct Experience with Title 24 Part 6 in one of the following ways:

- . 1) **Authorship** of completed Title 24 Part 6 building energy compliance analysis and documentation (10 points per completed project) and/or
- . 2) **Partial Authorship** or provided plan check review of Title 24 Part 6 building energy compliance projects (1 point per 5 hours direct experience)

This Direct Experience will need to be certified in writing by either a 2008 CEPE, or a 2008 or 2013 CEA in good standing, or a utility plan checker. A CEPE may not certify their own experience, and 2008 CEPEs or CEAs may only certify experience with the 2008 Standards. A separate verification form is required for Residential and Nonresidential CEA applications. Projects submitted for the Residential CEA must be low-rise residential buildings, while projects submitted for the Nonresidential CEA may be either nonresidential or high-rise residential.

Please contact CABEC if you need a list of available personnel who are well qualified to review your work and sign off on this verification form (for a fee).

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### **FULL AUTHORSHIP OF TITLE 24 PART 6 PROJECTS (10 points/project)**

Applicant's name: \_\_\_\_\_

Experience Type (circle one): Low-rise Residential / Nonresidential and/or High-rise Residential

Total number of projects/points: \_\_\_\_\_



Please provide the following information about Title 24 Part 6 energy compliance projects applicant has completed, per the guidelines above:

1) Name of Project: \_\_\_\_\_

Type of Project (please circle all that apply): New / Addition / Alteration / Existing+Add+Alt Low-rise Residential/Nonresidential/High-rise Residential

Date the Project Passed Plan Check: \_\_\_\_\_

Brief description of the work: \_\_\_\_\_

2) Name of Project: \_\_\_\_\_

Type of Project (please circle all that apply): New / Addition / Alteration / Existing+Add+Alt Low-rise Residential/Nonresidential/High-rise Residential

Date the Project Passed Plan Check: \_\_\_\_\_

Brief description of the work: \_\_\_\_\_

3) Name of Project: \_\_\_\_\_

Type of Project (please circle all that apply): New / Addition / Alteration / Existing+Add+Alt Low-rise Residential/Nonresidential/High-rise Residential

Date the Project Passed Plan Check: \_\_\_\_\_

Brief description of the work: \_\_\_\_\_

4) Name of Project: \_\_\_\_\_

Type of Project (please circle all that apply): New / Addition / Alteration / Existing+Add+Alt Low-rise Residential/Nonresidential/High-rise Residential

Date the Project Passed Plan Check: \_\_\_\_\_

Brief description of the work: \_\_\_\_\_



5) Name of Project: \_\_\_\_\_

Type of Project (please circle all that apply): New / Addition / Alteration / Existing+Add+Alt Low-rise Residential/Nonresidential/High-rise Residential

Date the Project Passed Plan Check: \_\_\_\_\_

Brief description of the work: \_\_\_\_\_

6) Name of Project: \_\_\_\_\_

Type of Project (please circle all that apply): New / Addition / Alteration / Existing+Add+Alt Low-rise Residential/Nonresidential/High-rise Residential

Date the Project Passed Plan Check: \_\_\_\_\_

Brief description of the work: \_\_\_\_\_

7) Name of Project: \_\_\_\_\_

Type of Project (please circle all that apply): New / Addition / Alteration / Existing+Add+Alt Low-rise Residential/Nonresidential/High-rise Residential

Date the Project Passed Plan Check: \_\_\_\_\_

Brief description of the work: \_\_\_\_\_

8) Name of Project: \_\_\_\_\_

Type of Project (please circle all that apply): New / Addition / Alteration / Existing+Add+Alt Low-rise Residential/Nonresidential/High-rise Residential

Date the Project Passed Plan Check: \_\_\_\_\_

Brief description of the work: \_\_\_\_\_



9) Name of Project: \_\_\_\_\_

Type of Project (please circle all that apply): New / Addition / Alteration / Existing+Add+Alt Low-rise Residential/Nonresidential/High-rise Residential

Date the Project Passed Plan Check: \_\_\_\_\_

Brief description of the work: \_\_\_\_\_

10) Name of Project: \_\_\_\_\_

Type of Project (please circle all that apply): New / Addition / Alteration / Existing+Add+Alt Low-rise Residential/Nonresidential/High-rise Residential

Date the Project Passed Plan Check: \_\_\_\_\_

Brief description of the work: \_\_\_\_\_

\_\_\_\_\_  
Signature of Current CEA,  
verifying the FULL AUTHORSHIP work shown above

\_\_\_\_\_  
Date

\_\_\_\_\_  
PRINTED name

\_\_\_\_\_  
CEA Certification #

Relationship to Applicant: \_\_\_\_\_

Witness: \_\_\_\_\_

Date: \_\_\_\_\_



**PARTIAL AUTHORSHIP or PLAN CHECK REVIEW OF TITLE 24 PART 6 PROJECTS**

Applicant's name: \_\_\_\_\_

Number of hours submitted (1 point/5 hours): \_\_\_\_\_

Circle One:            Partial Authorship/Plan Check Review

Experience

Type: Low-rise Residential / Nonresidential and/or High-rise Residential

Brief description of applicant's direct experience with Title 24 Part 6 projects:

\_\_\_\_\_  
\_\_\_\_\_

Signature of Current CEA,  
verifying the FULL AUTHORSHIP work shown above

Date

\_\_\_\_\_  
PRINTED name

\_\_\_\_\_  
CEPE/CEA  
Certification #

Relationship to Applicant: \_\_\_\_\_

Witness: \_\_\_\_\_ Date: \_\_\_\_\_

-OR-

Utility Plan Checker  
verifying the FULL AUTHORSHIP work shown above

Date

\_\_\_\_\_  
PRINTED name

*Thank You!*