

## CONSENT TO USE OF ELECTRONIC TRANSMISSION

As a voting member of the CALIFORNIA ASSOCIATION OF BUILDING ENERGY CONSULTANTS ("CABEC") (and/or a director on the Board of Directors of CABEC), you must provide written consent in order to receive official communications from, and to send official communications to, CABEC via electronic transmission (fax or email).

This consent form will allow CABEC to send you meeting notices, ballots, conduct meetings, and handle other official business that requires member or board approval, by electronic transmission (fax or email). It also allows you to send the same types of information to CABEC via fax or email.

Before signing this consent form, please review and be aware of the following:

1. You are not required to sign this form. You may request that meeting notices, ballots, and other matters of official business be sent to you via regular mail.
2. You have the right to withdraw your written consent at any time after signing this form by providing CABEC with written notice that you are withdrawing your consent relative to electronic transmission. No fee will be charged for withdrawing your consent.
3. This consent to electronic transmission is broad, and may include transmission of meeting notices, ballots, and other important information regarding CABEC. It also allows CABEC to conduct meetings via electronic transmission, although that will not be a frequent occurrence. This consent form represents consent under both California Corporations Code 20 and 21 (transmission from and to CABEC). This consent form also meets the requirements for consent under the federal Electronic Signatures in Global and National Commerce Act (15 U.S.C. Sec. 7001(c)(1)).
4. Consenting to electronic transmission via fax requires that you have access to a fax machine and have a current fax number on file with CABEC.
5. Consenting to electronic transmission via email requires that you have access to a computer, have a current email account in your name, and have provided your current email address to CABEC.

The undersigned CABEC member and/or director has read and understands the foregoing, and hereby provides this un-revoked written consent to receive and send information, including but not necessarily limited to meeting notices, ballots, and other information regarding CABEC, via electronic transmission (fax and/or email), until such time as this consent is revoked in writing. This consent also allows CABEC to conduct meetings via electronic transmission.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ (please print)

Organization if applicable: \_\_\_\_\_ Title: \_\_\_\_\_

Check one: CABEC Voting Member?  Director?  Member and Director?

\*Email address: \_\_\_\_\_

\*Fax number: \_\_\_\_\_

PLEASE MAIL SIGNED ORIGINAL OF THIS FORM TO:

Kim Coolbaugh, Executive Director  
California Association of Building Energy Consultants  
2033 San Elijo Avenue #102  
Cardiff, CA 92007

\*Please indicate if you do not have access to (or do not want) this type of transmission.