

[Direct Experience Verification Guidelines & Form](#)
For CABEC's Energy Standards Certified Energy Analyst (CEA) Certification

As part of the requirements to be awarded a CEA designation, candidates who are not Residential or Nonresidential CEAs (as applicable) under the Current Energy Standards must document 100 points of combined Direct Experience with Title 24 Part 6 projects, Education and Training, and/or Professional Certifications. At least 50, and up to 100, of these points must come from Direct Experience with Title 24 Part 6 projects. *(See the CABEC website for the complete list of CEA requirements, including passing the full Residential or Nonresidential CEA exam, ongoing continuing education requirements, and a 30 minute Professional Practices Workshop.)*

Candidates must demonstrate Direct Experience with Title 24 Part 6 in one of the following ways:

- 1) Authorship of completed Title 24 Part 6 building energy compliance analysis and documentation (10 points per completed project) and/or
- 2) Partial Authorship or provided plan check review of Title 24 Part 6 building energy compliance projects (1 point per 5 hours direct experience)

This Direct Experience will need to be certified in writing by a Current CEA in good standing, or a utility plan checker. An applicant may not certify their own experience, and Current CEAs may only certify experience with the most Current Standards. A separate verification form is required for Residential and Nonresidential CEA applications. Projects submitted for the Residential CEA must be low-rise residential buildings, while projects submitted for the Nonresidential CEA may be either nonresidential or high-rise residential.

Please contact CABEC if you need a list of available personnel who are well qualified to review your work and sign off on this verification form for a fee.

FULL AUTHORSHIP OF TITLE 24 PART 6 PROJECTS (10 points/project)

Applicant's name: _____

Experience Type (circle one): Low-rise Residential / Nonresidential and/or High-rise Residential

Total number of projects/points: _____

Please provide the following information about Title 24 Part 6 energy compliance projects applicant has completed, per the guidelines above:

1) Name of Project: _____

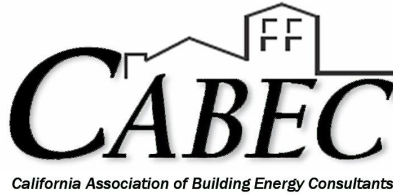
Type of Project (please circle all that apply):

New/Addition/Alteration/Existing+Add+Alt

Low-rise Residential/Nonresidential/High-rise Residential

Date the Project Passed Plan Check: _____

Brief description of the work: _____



2) Name of Project: _____

Type of Project (please circle all that apply):

New/Addition/Alteration/Existing+Add+Alt Low-rise Residential/Nonresidential/High-rise Residential

Date the Project Passed Plan Check: _____

Brief description of the work: _____

3) Name of Project: _____

Type of Project (please circle all that apply):

New/Addition/Alteration/Existing+Add+Alt Low-rise Residential/Nonresidential/High-rise Residential

Date the Project Passed Plan Check: _____

Brief description of the work: _____

4) Name of Project: _____

Type of Project (please circle all that apply):

New/Addition/Alteration/Existing+Add+Alt Low-rise Residential/Nonresidential/High-rise Residential

Date the Project Passed Plan Check: _____

Brief description of the work: _____

5) Name of Project: _____

Type of Project (please circle all that apply):

New/Addition/Alteration/Existing+Add+Alt Low-rise Residential/Nonresidential/High-rise Residential

Date the Project Passed Plan Check: _____

Brief description of the work: _____

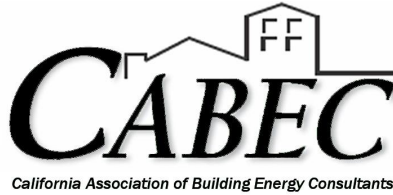
6) Name of Project: _____

Type of Project (please circle all that apply):

New/Addition/Alteration/Existing+Add+Alt Low-rise Residential/Nonresidential/High-rise Residential

Date the Project Passed Plan Check: _____

Brief description of the work: _____



7) Name of Project: _____

Type of Project (please circle all that apply):

New/Addition/Alteration/Existing+Add+Alt Low-rise Residential/Nonresidential/High-rise Residential

Date the Project Passed Plan Check: _____

Brief description of the work: _____

8) Name of Project: _____

Type of Project (please circle all that apply):

New/Addition/Alteration/Existing+Add+Alt Low-rise Residential/Nonresidential/High-rise Residential

Date the Project Passed Plan Check: _____

Brief description of the work: _____

9) Name of Project: _____

Type of Project (please circle all that apply):

New/Addition/Alteration/Existing+Add+Alt Low-rise Residential/Nonresidential/High-rise Residential

Date the Project Passed Plan Check: _____

Brief description of the work: _____

10) Name of Project: _____

Type of Project (please circle all that apply):

New/Addition/Alteration/Existing+Add+Alt Low-rise Residential/Nonresidential/High-rise Residential

Date the Project Passed Plan Check: _____

Brief description of the work: _____

Signature of CURRENT CEA
verifying the FULL AUTHORSHIP work shown above

Date

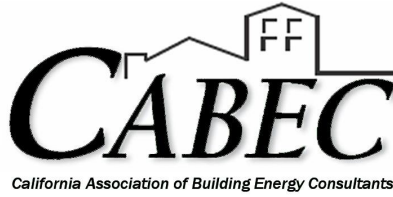
PRINTED name

CEA Certification #

Relationship to Applicant: _____

Witness

Date



PARTIAL AUTHORSHIP or PLAN CHECK REVIEW OF TITLE 24 PART 6 PROJECTS

Applicant's name: _____

Number of hours submitted (1 point/5 hours): _____ Circle One: Partial Authorship/Plan Check Review

Experience Type: Low-rise Residential / Nonresidential and/or High-rise Residential

Brief description of applicant's direct experience with Title 24 Part 6 projects: _____

Signature of CURRENT CEA
verifying the FULL AUTHORSHIP work shown above

Date

PRINTED name

CEA Certification #

Relationship to Applicant: _____

Witness

Date

-OR-

Signature of Utility Plan Checker
verifying the work shown above

Date

PRINTED name